

Oxford's WEEKLY INFO
 Issue No. 8093
 Next issue: Fri 9th Apr. Deadline: 10am, Thu 15th Apr.
 Fri 2nd - Thu 8th April 2010

WHAT'S ON / COMING
Restaurant Sale
 bargain buys
 All types of catering equipment:
 - Used ovens, flat top ovens, convection ovens, fryers, salamanders, stainless steel tables, chairs, bar stools, fridges and much more.
 7 day sale at the Lemon Tree
 246 Woodstock Rd, Oxford
 Monday 5th April, Tuesday 6th April and Saturday 10th April 2010 10am - 5pm
 Not to be missed!!

6-Week Salsa Beginners Course
 with the UK's favourite salsa teachers
Tuesday 6th April, 7.30pm
 Summertown, Oxford, OX4 7EZ. Cost: £30.00
 Book your place: www.onsalsa.com

SWEET CHARITY
 7-10 APRIL
 Tickets: £12.50 - £16.50
 Box Office: 01865 303505
 www.oxfordplayhouse.com

How to launch a household name
 a talk by Leslie Scott
 (the inventor of Jenga)
 9th April - FREE
 Malmaison Hotel: 7.15pm

OXFORD LIEDER SPRINGS SERIES
 Saint-Saëns, Messiah & Schubert
 Rhona McKail (soprano)
 Nancy Spence (tenor)
 Kaoru Yamada (violin)
 Shouto Kynchō (piano)
 £15 (£12 conc. \$5 students)

Holywell Music Room
 Sat 10th April, 8pm
 01865 303505 www.oxfordlieders.org.uk

The Seventh OXFORD Folk Festival
 Fri 16th - Sun 18th April 2010
Bellowhead Cara Dillon
Warsaw Village Band
Chris Damon Barber Roadshow
Wolf De Jove and the Bad Pennies
 Gethse - Workshops - Morris dancing - and much more!
 Visit: www.oxfordfolkfestival.com

DIGITAL PHOTOGRAPHY CLASSES
THE JAM FACTORY
 Learn how to get the most out of your digital SLR camera from professional photographers. Classes start on Tuesday mornings 10am - 12.30pm.
 April 27th - June 1st
 For more info call 07957 236632 or visit www.thefactoryofoxford.com/classclasses

WOOD
Celia Green
 COFFEE MEETINGS
 Tuesdays, 4.30pm: cgoxfordforum@gmail.com
www.celiagreen.com

New Teams / Players wanted for the 2010 Oxford Softball League
 Games are Tuesday nights throughout the summer.
 All levels welcome.
 Please visit www.oxfordsoftball.net for more info

AL-SALAM
 LEBANESE RESTAURANT
 Good food. Good Atmosphere. Open EVERY DAY!
 6 Park End Street, Oxford OX1 1HH
 Telephone 01865 245710

WHITE PRISMS, Under Great White Northern Lights.
 Oxford's premiere of stand comedy, featuring one night and one show 18th April, 11.30pm at the Phoenix Picturehouse. Email info@whiteprisms.com
BEHIND THE MASK - improvisation, movement and social clowning workshop, 17th April, 10pm - 11.45pm. Newington Pastoral Centre. Contact: 01865 741917 / www.whiteprisms.com

ALICE IN WONDERLAND 2010
 Odeon Great Street (0871 2244 007)
 ALICE IN WONDERLAND 2D [PG] daily 11.00am, 10.15pm
 ALICE IN WONDERLAND 3D [PG] daily 11.00am, 10.15pm
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Advertising instantly via www.dailyinfo.co.uk
 Email: info@dailyinfo.co.uk
 Telephone: 01865 241133 (Mon-Fri, 9am-6pm)
 In person: 1st Floor, 121 Cowley Road, Oxford OX4 1HU
 Line ads @ 50p/word (min. 10 w/ VAT)
 Display covers @ £12.00/wk + VAT
www.dailyinfo.co.uk
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Community Places Project Worker
 Fixed term to 31 December 2010, possible extension to March 2011. Part-time, (0.75 days per week per week). Salary £30,000 pro rata.
 * Can you help find out what makes communities work now and in the future?
 * Do you have the skills to quickly research best practice on creating and sustaining thriving communities?
 * Can you then see how we measure up in Didcot, South Abingdon and Berinsfield?
 The Local Strategic Partnerships (LSP) of South Oxfordshire and the Vale want someone who can help them make a real difference to these three communities.
 One is a rapidly expanding town. The others are established areas with plans to continue to improve. We want you to help the existing Partnerships support residents in developing and implementing local action plans.
 You will need skills in research, project co-ordination and the ability to work with statutory and voluntary organisations. You will also have excellent communication skills with people at all levels.
 The post will be hosted by Soha Housing on behalf of the Local Strategic Partnerships.
 For further details or an application form, please email recruitment@soha.co.uk, call Soha Housing's recruitment line on 01235 519204 or visit our website: www.soha.co.uk/CorporateJobs
 Closing date 12 noon 22 April 2010.
 Interviews will be held on 20 April 2010.
 Soha Housing, South Oxfordshire District Council and the Vale of White Horse District Council are Equal Opportunities Employers.

Head of Sales and Sponsorship required immediately
 The Head of Sales and Sponsorship will be a senior spokesperson for the company. In addition, they will be responsible for developing and maintaining the vision and goals of the company as a whole and set the strategy of the sales vision in alignment with the overall Company Strategy. Salary is 30k OTE.
 To apply for this position or for more info please: 01865 263184 or email wef@oxford.dailyinfo.co.uk

WANTED: LYNCHPIN
 Experienced PA/Office Manager needed to bring structure to a great but small business. You must be instinctively well-organised, highly numerate and obsessed with detail. Day-to-day tasks will include updating our database, sales administration (approx. 15-20 sales), managing deliveries. Liaising with customers and suppliers will make good use of your excellent communication skills. This varied role is a chance for an efficient, flexible self-starter to get involved with every aspect of the company, and carries the challenge of developing new systems to help us grow. Salary: £25k per annum.
 To apply for this position or for more info please: 01865 263184 or email wef@oxford.dailyinfo.co.uk

Marketing & Communications Manager (Part-time)
 2-3 days per week, Oxford • £30-£40K pro-rata
 Award-winning sustainability consultancy Best Foot Forward is seeking a part-time Marketing & Communications Manager to strengthen its profile & broaden its reach. Applicants should have previous experience in a professional communications capacity. The successful candidate will be responsible for:
 * Developing and implementing the company's marketing and communications strategy
 * Managing the company's website and social media presence
 * Liaising with the media and other stakeholders
 * Managing the company's public relations
 * Managing the company's internal communications
 For more information visit www.bestfootforward.com or contact Helen Tyrrell: Helen@bestfootforward.com
 Closing date 23rd April 2010

OXFORD UNIVERSITY PRESS
Science Assistant Editors/Editors
 (2 fixed term contract posts)
 The Education Division provides books and digital resources across Primary, Secondary, Trade and Children's markets, both for the UK and for customers worldwide. We are seeking an enthusiastic Assistant Editor/Editor, with excellent communication and team working skills, to join the successful schools science team on a fixed-term 12 month contract.
 If you are looking for a chance to be part of a creative team to help develop engaging and innovative school science resources in a collaborative environment then this opportunity will interest you.
 Salary in the region of £18,000 to £21,000 depending on experience.
 For further information and to apply please visit <http://ukjobs.oup.com>
 Closing date: 18 April 2010

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 Closing date: 18 April 2010

OXFORD UNIVERSITY PRESS
Host/tess / waiter/tress
 Salary up to £15,000 depending on skills and experience
 Oxford University Press (OUP) is a department of the University of Oxford which furthers the University's objective of excellence in research, scholarship, and education by publishing worldwide.
 The Print Centre House is a corporate entertainment facility within OUP which is a mix of history and tradition. We are looking for a Host/tess / waiter/tress to join our small but busy team in delivering the quality service our customers expect to receive.
 Responsibilities for this post include:
 * preparing the dining room
 * meeting, greeting and waiting on the customers
 * liaising with customers on a daily basis in person and on the telephone
 * OUP hygiene legislation
 * supervising agency staff
 * basic admin / housekeeping duties
 The successful applicant must possess first class communication skills, be fluent in English and have proven excellent customer service within the hospitality industry. You must be comfortable in dealing with a variety of customers, from OUP general staff to senior executives, on a daily basis. Previous experience of Silver Service is essential. A knowledge of foreign languages, particularly Spanish, Italian or Arabic would be an advantage.
 To apply please visit <http://ukjobs.oup.com>
 Closing date: 8 April 2010

OXFORD UNIVERSITY PRESS
Assistant - Bilingual dictionaries, ELT
 6 month contract. £6.50 per hour
 We are looking for someone to handle customer queries coming into the ELT Dictionaries CD-ROM helpdesk by email and telephone. Other tasks include testing CD-ROM releases, minor website updates, and preparing illustrations for both paper dictionaries and CD-ROMs.
 We are looking for somebody who is computer literate, highly competent, and quick to pick up new tasks. The work demands patience and excellent communication skills, as a significant part of the job involves providing technical support to non-native speakers of English. An interest in electronic media would be beneficial.
 To apply please visit <http://ukjobs.oup.com>
 Closing date: 8 April 2010

OXFORD UNIVERSITY PRESS
Assistant - Bilingual dictionaries, ELT
 6 month contract. £6.50 per hour
 We are looking for an highly competent, adaptable and flexible person to assist in the production of professional dictionaries. The successful candidate will be responsible for:
 * proofreading and editing text
 * liaising with customers on a daily basis in person and on the telephone
 * OUP hygiene legislation
 * supervising agency staff
 * basic admin / housekeeping duties
 The successful applicant must possess first class communication skills, be fluent in English and have proven excellent customer service within the hospitality industry. You must be comfortable in dealing with a variety of customers, from OUP general staff to senior executives, on a daily basis. Previous experience of Silver Service is essential. A knowledge of foreign languages, particularly Spanish, Italian or Arabic would be an advantage.
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 (fixed term contract - 10 months)
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 About the Role
 * Answering phone enquiries from external customers
 * Database management
 * Event management for conferences and events
 * Travel bookings
 * Coordinating monthly team meetings
 * Preparing sales reports and agendas for meetings
 * Administrative support for a Area Sales Managers
 * General office management (eg. ordering of stationery, publicity, samples etc.)
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