Oxford DAILY INFO
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www.dailyinfo.co.uk
Issue No. 8129 Next issue: Fri 3rd Sep. Deadline: 10am, Thu 2nd Sep
Fri 27th Aug - Thu 2nd Sep 2010

Rhodes Piano Trio

Michael Gurevich (Violin), David Edmonds (Cello), Robert Thompson (Piano)
Haydn Piano Trio Hob. XV27
Mendelssohn Piano Trio in D Minor
Oxford Tickets: Playhouse:01865 305305 / 07518 439062
Coffee Concerts **Holywell Music Room**
www.coffeeconcerts.com **Sun 29 Aug, 11.15am**

Now Music Oxford 19 Sept 2010

A one day music festival at the Jacqueline du Pré Music Building OX4 1DY
Kids Electroacoustic 11:00
Composition Workshop 14:00
Chamber Music 18:00
Tickets £8 ardent@virginmedia.com

ARCANE FESTIVAL 2010
CITY FARM, EYNSHAM, OX29 4EG
GOLDIE LOCKING CHAIN
SPECTACULAR ARTS & MUSIC FESTIVAL
2 days of unique live music, DJs, dancing, lush local, retro arcade games, silly sports, real ale, live art & camping
20 mins from Oxford
In memory of Dan Lewis
raka HatCuLaTeD
proceeds to theartroom.org.uk
tickets theartroom.org.uk
Sat 4 Sun 5 September
WWW.ARCANE-FESTIVAL.COM

ARGENTINE TANGO

New classes in Oxford!
Saturday from 11:45 to 12:45 - All levels welcome
Price: £8 Students: £6
Place: East Oxford Community Centre
44b. Princes Street - OX4 ED
Contact Owen McCole on: 01865 292305 or restaurant@boldparsonage-hotel.co.uk

Daily Information's Year Planner 2010-11

2010 - 11 Year Plan have arrived!
email your postal address to planner@dailyinfo.co.uk for your FREE copy.
Want a box for your office/department/school/surgery?
Let us know!
01865 241133

AUDITIONS FOR DECEMBER PRODUCTION

Travesties by Tom Stoppard
Mon 6th, Wed 8th & Mon 13th September at 7.30pm
Details: www.oxfordtheatreguild.com or 07910 119516

GIGS & COMEDY

Fri 27th
ABINGDON WARGAMES CLUB / Wargames, boardgames & card games / 6.30-10pm £3 £1 (free 2 visits free) / Abingdon Conservative Club, Ock St, Abingdon
AUBREY LOUNGE TALKS / Wit Works - talks by Jeffrey Miller & Thomas Roebuck, exhibition, 7-12pm, free / Convocation Coffee House, Bodleian Library

Sat 28th
GALLERY TOUR / Guide to the exhibition at the Museum by curator, 2 7pm, free / Museum of the History of Science , Broad St, OX1 3AZ, 277280
BIDCOT DRAGONS KORFBALL CLUB ANNUAL TOURNAMENT / Mixed-gender ball sport / bidcot.korfball.co.uk / Wallingford Sports Park
MIDSUMMER MADNESS / Bluestone Live by Friday Crowe, dance exploration and physics, / 2.30 - 3pm. Free / Pitt Rivers Museum, South Parks Rd
FOODFESTIVAL / Food celebrations, masterclasses and demos and drink. / 10:00, accompanied under 16s free. 10pm / 07812305573 / South Park
PATCHWORK FOR BEGINNERS / Beginners Workshop (1 of 2) / 3am & 6.50 th, Blue Boar St / 11am-1pm £6pp / Bear Creek / damstandcloth.com / 242 779
Sun 29th
3 MILE WALK / Prospective members welcome, / 11.15am / oxfordrainbow.org.uk / 07452884 / Rivers Edge Centre, Abingdon Road, Oxford
SINGLES WALKING GROUP / Walks in the Oxfordshire; dogs & children welcome / 10am, 12pm / walkers meetup.com/385 / 07831658899
FOODIE FESTIVAL / See Sat, above. /10. 10am-6pm. South Park
JEWELLERY MAKERS OF OXFORD / Swap ideas over coffee and cake / 2.30 - 5.30pm / oxfordjewellerymakers.com / Re Reuse, 5 Hythe Bridge St
BICYCLE RIDE / into scenic Oxon countryside & back. Coffee & lunch stops. / 10am - 4.5pm, free / meet on Cowley road, Carfax, Campus Stores, Broad St.
Mon 30th
CREATIVE WRITING GROUP / Meet to share your prose, poetry & non-fiction in informal groups / 7.30pm, free / OxLearn Lecture, 27 Park End St OX1 1HU, 244615
BROSKI BLEAD/SWAP LIBRARY / Read, take book away, bring books you've finished / 4.30pm, free / Rose Hill Community Centre, Dawlish Road, 777542
FOODIE FESTIVAL / See Sat, above. /16. 10am-6pm. South Park
WEIGHT WATCHERS / Feel fab & learn to control cravings / £13.95 week / weightwatchers.co.uk / 76215 / 1 Littlemore Community Centre, Giles Rd
Tue 31st
IRISH CONVERSATION GROUP / 8-10pm / korplunk@talktalk.net / The Turf House, 100 St Clements, Oxford OX4 1AB / 0865 247808
TAROT BEGINNING & MEDITATION / 6-7.30pm / oxlearn.com / 07966 621112 / Friends' Meeting House / Oxford Quaker Centre, 43 St Giles, 557371
GRAFT WORKSHOP / Jost drop in / 11am-4pm / bk-lowe.org.uk / 07966 220550 / East Oxford Community Centre, 44b Princes St, Oxford OX4 1DD
COMICS AND COMIC BOOKS MEETING / Anyone who is into reading, creating & discussing comics / 7pm, free. / caption.org / Magdalen Arms, 243 Iffley Rd

WADHAM COLLEGE
is looking for a
CASUAL WAITING STAFF

If you are over 18, ready to work hard and earn some extra money, have good communication skills and some experience in catering (not essential as training provided) then we want to hear from you! Regular work in term for the right candidates.
Rate of Pay: £6.30 per hour
Write, Telephone, Fax or Email for application form & job description to:
The Personnel Assistant, Wadham College, Oxford, OX1 3PN. Tel: 01865 277968; Fax: 277964; email: **personnel.assistant@wadh.ox.ac.uk**
EQUAL OPPORTUNITIES EMPLOYER — DIVERSITY IN PEOPLE

Receptionist/ General Assistant for Bath Place Hotel

We need a flexible individual with a mature outlook. Fluent English speaker essential. Ideal for prospect to gain practical experience in this service industry. Must be willing to commit to a min 6 month contract.
Min 3-4 8 hour shifts per week to include weekends and evenings as required.
Send CV to info@bathplace.co.uk

Nielsen

Payroll and Benefits Coordinator
Oxford
Flexible Hours (e.g. 10am to 3pm Mon to Fri)
12 Month Fixed Term Contract
Salary circa £25k plus benefits
We are seeking an efficient, organised and dynamic sole payroll coordinator to run the payroll for 1000 employees. The purpose of role is to own the overall process, and ensure accuracy and delivery of the payroll and an associated SAP HR database.
Our ideal candidate will have worked in a similar role and will be able to demonstrate a track record of adapting to change and to proactively manage the payroll service to a fast paced and complex business.
Across 100 countries, The Nielsen Company is a global information and media company with leading market positions in marketing and consumer intelligence. Nielsen is the official market research services provider to the London 2012 Olympic Games.
We offer an excellent salary and benefits package including free parking. If you want to work for a company in the Top 20 of Oxfordshire's Top 100 Employers please apply by visiting our website at **www.nielsen.com/uk/careers** and searching for job reference **1003290**.
Closing date: **6 September 2010**. No unsolicited agency referrals please.
yxis@users.dailyinfo.co.uk

Editorial & Online Content Assistant

Join one of Oxford's most exciting companies - Holiday Lettings - to help the University's Lettings team develop our advice and inspiration pages, blogs and social media sites.
About the role
If you can demonstrate extraordinary English language and grammar skills with the ability to write a range of content styles for a wide range of audiences, combined with clear drive and passion to engage audiences with that content in the blogosphere and social media space, this might be the role for you.
You need to show evidence that your naturally inquisitive mind can research and interpret topics; that you have an understanding of social media for business use and that becoming passionate about a topic is why you want to write about it.
If this really does be you, please send a covering email explaining why, along with your CV to editorial@holidaylettings.co.uk. Please quote the job spec available upon request).
Deadline: 3 Sept.

Oxfordshire age UK SHOP MANAGER

Hours: Up to 42 per week (Job Share Considered)
Days: Monday to Saturday 10am to 5.30pm
Pay: £8-£9 per hour
Location: 21-22 St Clements Street, Oxford OX4 1AB
We are looking for a manager to run our new charity shop in our newly refurbished store in Oxford. Leading by example, you will set high standards, encourage healthy sales and donations of stock to the store. You will treat people fairly, give them encouragement and make our shop a great place to be. You are a confident communicator and a proven problem-solver with retail management experience and lots of initiative.
If this is you then to apply or get further information please contact us on 01235 528030 or email agnieszkaskorska@ageukoxfordshire.org.uk
Closing date: 12am, 2 September 2010

OXFORD UNIVERSITY PRESS
Editorial Assistant (Music)

About Us
Oxford University Press is a department of the University of Oxford. It furthers the University's objective of excellence in research, scholarship, and education by publishing worldwide.
The Academic and Journals Divisions publish books, journals and digital resources for the research, professional and higher education markets.
The OUP Music Department has a diverse and high-quality catalogue including choral and instrumental music and music for the classroom. We are recruiting an Editorial Assistant to join our busy editorial team.
About the Role
The Editorial Assistant will assist in the publication of frontlist music titles by editing and proofing music and text, liaising with composers and authors, briefing freelancers, and discussing production, marketing, and copyright issues with department colleagues. They will also project-manage selected new titles.
About You
The ideal candidate will have:
- a good honours degree in music (or equivalent)
- a high level of practical musicianship and aural skills
- good written English and excellent communication skills
- good IT skills
- a high level of computer literacy
- experience of Microsoft Office and music engraving programme

Some in-house experience with a music publisher, including experience of copyediting and proofing, would be an advantage but not essential, as would knowledge and understanding of choral practice and the basic technique of different orchestral instruments.
Please note: At this stage we do not require any further supporting material
The salary offered will be in the region of £19,000 depending on the skills and experience. OUP offers a full range of supporting benefits.
Closing date: 30 August 2010
To apply please visit **http://ukjobs.oup.com**

WADHAM COLLEGE
is looking for
CHEF de PARTIE

If you would enjoy working with a talented brigade producing high-class food in a busy environment, join our well-equipped Charwell kitchen then contact us today!
Salary £18,000 - £19,000 p.a. plus bonus, plus usual College benefits
Write, Telephone, Fax or Email for application form and job description to:
The Personnel Assistant, Wadham College, Oxford, OX1 3PN. Tel: 01865 277968; Fax: 277964; **personnel.assistant@wadh.ox.ac.uk**
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ROOMS TO LET

STUDENTS! Looking for a room in a shared house for the next academic year?
Singles and doubles (single occupancy) available for **2010 - 2011**
Bannits.com Call / Text 01865 575 572 / 07515 647 742
Landlord Direct

JERICHO: small single rooms to let near city centre. Starting at £104.61 per week. Full bills and council tax included, low rent, no deposit required, age 16-35, females only, would suit student or professional etc. **Available now.** Contact Gabriel on 07866 766060 or e-mail: **Theresa.Crayton@chg.org.uk**

SUPERB SINGLE AND DOUBLE room to let in Victorian house near train station. Fully furnished and equipped. Kitchen, council tax, Sky tv, gas, electric, parking permit all included. Newly decorated throughout. Quiet, clean, non-smoking house. Available now; call Andy 07866 756060.
BEAUTIFUL ROOMS, HEADINGTON. Available Sept 1st: double room. Modern kitchen, communal area, washer, dryer, dishwasher, fridge, freezer, microwave, cooker, stylish decor. Rent includes tax, bills, 20MB broadband + satellite TV, cleaner, garden, bicycle shed. 01865 865739 yuu@students.ljdirect.com
BEAUTIFUL SUMMERTOWN ROOMS. Double en suite available now. Large house, large kitchen, beautiful garden. Fully furnished. Around £660 per month (all inclusive). Suitable for a professional. Call 07973 576800
double room overlooking garden. Fully furnished. Around £660 per month (all inclusive). Suitable for a professional. Call 07973 576800
SINGLE, GARDEN VIEW. Considerate professional for quiet home. 3 bed, non-smoking house, Summertown Village (A34). Garden, garage for bikes, wifi, free/nr. Near shops, river, bus routes. Available 1 September. Rent contract £350pcm inclusive. 07763 617745.
LANSDOWN ROAD: large room very large room corner, tesco. £390 pcm exclusive. 07795 238297. yup@users.dailyinfo.co.uk
SINGLE ROOM OVERLOOKING leafy back garden in pleasant, clean, well presented 2 bedroom house - Princes Street, Cowley. Suitable for one person who likes the amenities of Cowley on doorstep. £485 pcm inclusive of bills. Contact Jonathan on 07866 766060 or 01865 247356
HEADINGTON: LARGE ROOM, available early September. Suit professional or a person. Ideal for students. Near Headcliffe / Brookes. Parking. Broadband. 01865 760553.
COWLEY: SINGLE AVAILABLE now, friendly house. All facilities, wireless broadband, N/S. 01865 772376
BEAUTIFUL ROOMS, HEADINGTON. Available Sept 1st: double room. Modern kitchen, communal area, washer, dryer, dishwasher, fridge, freezer, microwave, cooker, stylish decor. Rent includes tax, bills, 20MB broadband + satellite TV, cleaner, garden, bicycle shed. 01865 865739 yuu@students.ljdirect.com
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BODLEIAN LIBRARIES
UNIVERSITY PRESS
Advertising Sales Administrator

The Advertising and Special Sales Department is part of the Journals Division and generates sales of a wide range of journal titles and services to healthcare companies and providers world wide
We are now recruiting for an Advertising Sales Administrator to support the Sales Director. The successful candidate will be responsible for timely management of advertising artwork and general administrative support of the sales team.
For more information and to apply please visit **http://ukjobs.oup.com**
Closing date: 30 August 2010

Bodley's Librarian
Oxford
Grade 4: £19,743 – £22,879 p.a.

We are seeking an Assistant PA to provide administrative and secretarial support to the PA to Bodley's Librarian and Directorate Office Manager. You will have good numerary and literacy skills, be confident in using a range of office administrative and organisational skills with proven time management skills; to be able to plan and organise workstations and to prioritise effectively and you also will have a PA experience - specifically in the area of diary management. Ideally you will have experience of working in a university or similar organisation and have attention to detail and to work to a high standard. You will also have good knowledge of Microsoft Excel, Word and databases.
Further details and application forms are available from http://www.bodlei.ox.ac.uk/jobs or from the Staff Information Personnel Office: email personnel@bodlein.ox.ac.uk. Please note we do not accept CV's as applications.
Closing date for applications is 9.00am Tuesday 31 August 2010. Interviews are due to take place on Monday 6 September 2010. *Please quote our reference BL9192.*
KITCHEN PORTER REQUIRED for busy North Oxford Pub. Part time, Wednesday to Sunday, 5pm-10pm. £6.00 per hour rate of pay plus tips. Possible live in position. 01865 512082. yxw@users.dailyinfo.co.uk
COMPANION/SUPPORT WORKER wanted from mid-September for 2 hours per week, Wednesday 3-5 hours/week. Must drive. References required. yxp@users.dailyinfo.co.uk
SOFTWARE DEVELOPER, PHP, required by Alberon, Oxford. Ref: PHP. Alberon is a leading provider of hosted services. yxy@users.dailyinfo.co.uk
CHILDCARE: Part time/Full time childcare in Jericho and looking for someone to look after 2 boys (8 and 5) four days a week from 3pm to 6pm (Mon, Tue, Wed, Thu) and 8am to 9am for housekeeping wanted. If you are interested please reply: yxb@users.dailyinfo.co.uk
NATIVE FRENCH SPEAKERS required: Native European French speakers wanted to provide voices for educational products. Speakers able to portray a teenage voice particularly welcome. £15 p/h. yxr@users.dailyinfo.co.uk
OXFORD CHEESE COMPANY and the Woodstock road deli are premium gastronomic establishments, offering the finest farmhouse cheeses, home-made preserves, deli products, salad bar, freshly ground coffee. We are looking for someone with genuine passion for exceptional quality food and customer service who is an enthusiastic team worker who can commit long-term to this flexible full-time position. Starting at £7 per hour. Please contact Jane on:
OPEN RECRUITMENT DAY for a new authentic Indian restaurant opening soon in Oxford on Friday 27th August at 11am. @ The Kassam Stadium, Grenoble Road, Oxford OX4 4XP - Waiting and bar staff required, experience preferred. Please bring your CV and proof of eligibility to work on the day.
EXPERIENCED NET WEB developer with C#/XHTML/CSS/SQL skills required for leading Oxford digital agency. Refer to http://www.oberegine.com/jobs.aspx / Email: yrm@users.dailyinfo.co.uk
CHEF DE PARTIE for the Anchor Inn. Experience, passion, reliability essential. Ideal for a chef eager to gain supervisory experience. 01865 510282. yww@users.dailyinfo.co.uk
BUSINESS DEVELOPMENT EXECUTIVE, Oxford. £23, 000 + bonus. Proven sales/relationship management experience essential. ywh@users.dailyinfo.co.uk
LIVE IN CARER wanted for bed-ridden disabled man. ywm@users.dailyinfo.co.uk
RELIABLE CARER WANTED for frail interesting old lady in North Oxford. 6 days a week, mornings and short evenings. Must have car and excellent English. yxt@users.dailyinfo.co.uk
FUNDRAISERS WANTED. Cowley area. Full training given. Please email. Sales skills needed. yx7@users.dailyinfo.co.uk
CALLING ALL ENTHUSIASTIC MARKETING graduates. An opportunity to our team. Above forward thinking agency as an Account Executive within our Client Services Team. To apply, please send your CV to jo.hixman@jmarketing.co.uk

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TUITION

EFL Earn a living teaching English to foreign learners
Intensive Weekend Course in Oxford
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Other dates and venues throughout the UK.
Contact 01271 371373 or info@teflraining.co.uk or visit our website **www.teflraining.co.uk**
Mention Daily Info when booking for £10 discount

EFL and EAP teachers

EF International Language School in Oxford is currently recruiting full time teachers and part time teachers for its English Language and University Foundation Year programmes. We are looking for qualified, experienced EFL and EAP teachers, and have year-round positions available. All positions are to start at the end of September.
We currently have many exciting opportunities to join a rapidly growing and highly professional school, and would like to hear from applicants who have the following:
- A CELTA / Trinity TESOL Certificate
- Some prior teaching experience
- A first degree in any discipline (essential for EAP teachers)

Also desirable for teachers on the University Foundation Year are:
- EAP experience or theoretical knowledge of this field
- A DELTA/ PGCE
- Knowledge of the UK Higher Education system

For more information or to make an application, please send a covering email and CV to:
oxford.recruitment@ef.com
Deadline for applications: 10th September 2010
References will be required and applicants may be required to apply for a CRB check.

PRIME RESEARCH

Prime Research is a global communications research company, is looking for reinforcements at its Oxford research centre.
We require:
Part-time Newsletter Editor
Job Description
- Key member of our newsletter team, you are responsible for content selection, summary writing and proofreading. Ensure the timely delivery of edited press reviews produced for large corporate clients. In addition, you would produce, proofread and editing English-language summaries of foreign news items written in other PRIME offices. Tasks you will be performing on a regular basis are:
  - News item selection;
  - Structuring and specialized information for an advanced audience;
  - Rewriting complex texts for readability
  - Text formatting in word processor
  - Proofreading (in-text editors);
  - Database updating.

Your Profile
- University degree, or other higher education qualification
- Very confident performing web searches;
- Experience with knowledge management;
- Editing experience;
- Independent, self-organizing, self-motivating;
- Some foreign language knowledge would be an asset;
- Ideally you are a morning lark – the newsletter work begins early.

Core Skills
- You are a strong communicator in both written and spoken language
- You are a detail person and enjoy a deadline-oriented work environment
- Strong team player, committed and flexible

We can offer
- Rewarding work with blue-chip clients;
- Flat hierarchies in a committed team;
- Independent and responsible duties in an innovative environment
- Merit-based opportunities for advancement

PRIME RESEARCH
Send a CV and Covering Letter by email to
Derek Trongard
trongard@prime-institute.com
58, St Aldates Oxford OX1 1ST

Oxford Brookes Hotel and Restaurant
The Old Parsonage
old parsonage

Bartender

We are looking for a bartender to join our prestigious fine dining restaurant and bar team at the Old Parsonage Hotel. You will have experience of working in a bar in a similar establishment and have an excellent knowledge of cocktail preparation, in addition to a good knowledge of wines and all other beverage preparation.

Waiting Staff

We have an exciting opportunity for you to join our prestigious fine dining restaurant at the Old Parsonage Hotel. You will have experience of working in similar restaurants and have a sound knowledge of food and wine.
For both posts a passion and flair in providing excellent service is a must, and it is essential that you are a strong communicator with the desire to get it right the first time, every time.
A sensible shift pattern, with an excellent rate of pay and gratuities is available. Eligibility to work in the UK and 2 references must be available on request.
For a detailed job description see:
www.parsons.co.uk/Careers/Staff/Staff/Vacancies
Applications by CV and covering letter, with details of two referees, should be sent to **development@pmh.ox.ac.uk** by 5pm on Wednesday 8th September.

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KIDLINGTON OX5: 1 bed furn flat *£675pcm (from 1 Sept)*
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Shared bathroom, 2 toilets, All amenities, front & back garden, parking. £850pcm.
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HOUSES SELECTED:
CHILSWELL ROAD, OXFORD
A furnished 4 bedroom semi terrace house, comprising 3 double bedrooms, 1 single bedroom, living room, kitchen, bathroom and garden. Suit professional/academic sharers
Available 10th Sept. £1400pcm
FLAT SELECTED:
BOTLEY ROAD, OXFORD
A furnished 1st floor 1 bedroom studio flat, comprising 1 double bedroom, living room and bathroom. Suit professional/academic
Available 1st Nov. £640pcm
WOODSTOCK ROAD, OXFORD
A furnished 2 bedroom basement flat comprising 1 double bedroom, 1 single bedroom, living room, kitchen bathroom and communal garden. Suit professional/academic couple/single. Available now. £1020pcm incl c/tax and w/rates
personal assistant@rentaflat.co.uk
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OXFORD UNIVERSITY PRESS
Editorial Assistant (Music)

About Us
Oxford University Press is a department of the University of Oxford. It furthers the University's objective of excellence in research, scholarship, and education by publishing worldwide.
The Academic and Journals Divisions publish books, journals and digital resources for the research, professional and higher education markets.
The OUP Music Department has a diverse and high-quality catalogue including choral and instrumental music and music for the classroom. We are recruiting an Editorial Assistant to join our busy editorial team.
About the Role
The Editorial Assistant will assist in the publication of frontlist music titles by editing and proofing music and text, liaising with composers and authors, briefing freelancers, and discussing production, marketing, and copyright issues with department colleagues. They will also project-manage selected new titles.
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Please note: At this stage we do not require any further supporting material
The salary offered will be in the region of £19,000 depending on the skills and experience. OUP offers a full range of supporting benefits.
Closing date: 30 August 2010
To apply please visit **http://ukjobs.oup.com**

WADHAM COLLEGE
is looking for
CHEF de PARTIE

If you would enjoy working with a talented brigade producing high-class food in a busy environment, join our well-equipped Charwell kitchen then contact us today!
Salary £18,000 - £19,000 p.a. plus bonus, plus usual College benefits
Write, Telephone, Fax or Email for application form and job description to:
The Personnel Assistant, Wadham College, Oxford, OX1 3PN. Tel: 01865 277968; Fax: 277964; **personnel.assistant@wadh.ox.ac.uk**
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ROOMS TO LET

STUDENTS! Looking for a room in a shared house for the next academic year?
Singles and doubles (single occupancy) available for **2010 - 2011**
Bannits.com Call / Text 01865 575 572 / 07515 647 742
Landlord Direct

JERICHO: small single rooms to let near city centre. Starting at £104.61 per week. Full bills and council tax included, low rent, no deposit required, age 16-35, females only, would suit student or professional etc. **Available now.** Contact Gabriel on 07866 766060 or e-mail: **Theresa.Crayton@chg.org.uk**

SUPERB SINGLE AND DOUBLE room to let in Victorian house near train station. Fully furnished and equipped. Kitchen, council tax, Sky tv, gas, electric, parking permit all included. Newly decorated throughout. Quiet, clean, non-smoking house. Available now; call Andy 07866 756060.
BEAUTIFUL ROOMS, HEADINGTON. Available Sept 1st: double room. Modern kitchen, communal area, washer, dryer, dishwasher, fridge, freezer, microwave, cooker, stylish decor. Rent includes tax, bills, 20MB broadband + satellite TV, cleaner, garden, bicycle shed. 01865 865739 yuu@students.ljdirect.com
BEAUTIFUL SUMMERTOWN ROOMS. Double en suite available now. Large house, large kitchen, beautiful garden. Fully furnished. Around £660 per month (all inclusive). Suitable for a professional. Call 07973 576800
double room overlooking garden. Fully furnished. Around £660 per month (all inclusive). Suitable for a professional. Call 07973 576800
SINGLE, GARDEN VIEW. Considerate professional for quiet home. 3 bed, non-smoking house, Summertown Village (A34). Garden, garage for bikes, wifi, free/nr. Near shops, river, bus routes. Available 1 September. Rent contract £350pcm inclusive. 07763 617745.
LANSDOWN ROAD: large room very large room corner, tesco. £390 pcm exclusive. 07795 238297. yup@users.dailyinfo.co.uk
SINGLE ROOM OVERLOOKING leafy back garden in pleasant, clean, well presented 2 bedroom house - Princes Street, Cowley. Suitable for one person who likes the amenities of Cowley on doorstep. £485 pcm inclusive of bills. Contact Jonathan on 07866 766060 or 01865 247356
HEADINGTON: LARGE ROOM, available early September. Suit professional or a person. Ideal for students. Near Headcliffe / Brookes. Parking. Broadband. 01865 760553.
COWLEY: SINGLE AVAILABLE now, friendly house. All facilities, wireless broadband, N/S. 01865 772376

BODLEIAN LIBRARIES
UNIVERSITY PRESS
Advertising Sales Administrator

The Advertising and Special Sales Department is part of the Journals Division and generates sales of a wide range of journal titles and services to healthcare companies and providers world wide
We are now recruiting for an Advertising Sales Administrator to support the Sales Director. The successful candidate will be responsible for timely management of advertising artwork and general administrative support of the sales team.
For more information and to apply please visit **http://ukjobs.oup.com**
Closing date: 30 August 2010

Bodley's Librarian
Oxford
Grade 4: £19,743 – £22,879 p.a.

We are seeking an Assistant PA to provide administrative and secretarial support to the PA to Bodley's Librarian and Directorate Office Manager. You will have good numerary and literacy skills, be confident in using a range of office administrative and organisational skills with proven time management skills; to be able to plan and organise workstations and to prioritise effectively and you also will have a PA experience - specifically in the area of diary management. Ideally you will have experience of working in a university or similar organisation and have attention to detail and to work to a high standard. You will also have good knowledge of Microsoft Excel, Word and databases.
Further details and application forms are available from http://www.bodlei.ox.ac.uk/jobs or from the Staff Information Personnel Office: email personnel@bodlein.ox.ac.uk. Please note we do not accept CV's as applications.
Closing date for applications is 9.00am Tuesday 31 August 2010. Interviews are due to take place on Monday 6 September 2010. *Please quote our reference BL9192.*
KITCHEN PORTER REQUIRED for busy North Oxford Pub. Part time, Wednesday to Sunday, 5pm-10pm. £6.00 per hour rate of pay plus tips. Possible live in position. 01865 512082. yxw@users.dailyinfo.co.uk
COMPANION/SUPPORT WORKER wanted from mid-September for 2 hours per week, Wednesday 3-5 hours/week. Must drive. References required. yxp@users.dailyinfo.co.uk
SOFTWARE DEVELOPER, PHP, required by Alberon, Oxford. Ref: PHP. Alberon is a leading provider of hosted services. yxy@users.dailyinfo.co.uk
CHILDCARE: Part time/Full time childcare in Jericho and looking for someone to look after 2 boys (8 and 5) four days a week from 3pm to 6pm (Mon, Tue, Wed, Thu) and 8am to 9am for housekeeping wanted. If you are interested please reply: yxb@users.dailyinfo.co.uk
NATIVE FRENCH SPEAKERS required: Native European French speakers wanted to provide voices for educational products. Speakers able to portray a teenage voice particularly welcome. £15 p/h. yxr@users.dailyinfo.co.uk
OXFORD CHEESE COMPANY and the Woodstock road deli are premium gastronomic establishments, offering the finest farmhouse cheeses, home-made preserves, deli products, salad bar, freshly ground coffee. We are looking for someone with genuine passion for exceptional quality food and customer service who is an enthusiastic team worker who can commit long-term to this flexible full-time position. Starting at £7 per hour. Please contact Jane on:
OPEN RECRUITMENT DAY for a new authentic Indian restaurant opening soon in Oxford on Friday 27th August at 11am. @ The Kassam Stadium, Grenoble Road, Oxford OX4 4XP - Waiting and bar staff required, experience preferred. Please bring your CV and proof of eligibility to work on the day.
EXPERIENCED NET WEB developer with C#/XHTML/CSS/SQL skills required for leading Oxford digital agency. Refer to http://www.oberegine.com/jobs.aspx / Email: yrm@users.dailyinfo.co.uk
CHEF DE PARTIE for the Anchor Inn. Experience, passion, reliability essential. Ideal for a chef eager to gain supervisory experience. 01865 510282. yww@users.dailyinfo.co.uk
BUSINESS DEVELOPMENT EXECUTIVE, Oxford. £23, 000 + bonus. Proven sales/relationship management experience essential. ywh@users.dailyinfo.co.uk
LIVE IN CARER wanted for bed-ridden disabled man. ywm@users.dailyinfo.co.uk
RELIABLE CARER WANTED for frail interesting old lady in North Oxford. 6 days a week, mornings and short evenings. Must have car and excellent English. yxt@users.dailyinfo.co.uk
FUNDRAISERS WANTED. Cowley area. Full training given. Please email. Sales skills needed. yx7@users.dailyinfo.co.uk
CALLING ALL ENTHUSIASTIC MARKETING graduates. An opportunity to our team. Above forward thinking agency as an Account Executive within our Client Services Team. To apply, please send your CV to jo.hixman@jmarketing.co.uk

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TUITION

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Mention Daily Info when booking for £10 discount

EFL and EAP teachers

EF International Language School in Oxford is currently recruiting full time teachers and part time teachers for its English Language and University Foundation Year programmes. We are looking for qualified, experienced EFL and EAP teachers, and have year-round positions available. All positions are to start at the end of September.
We currently have many exciting opportunities to join a rapidly growing and highly professional school, and would like to hear from applicants who have the following:
- A CELTA / Trinity TESOL Certificate
- Some prior teaching experience
- A first degree in any discipline (essential for EAP teachers)

Also desirable for teachers on the University Foundation Year are:
- EAP experience or theoretical knowledge of this field
- A DELTA/ PGCE
- Knowledge of the UK Higher Education system

For more information or to make an application, please send a covering email and CV to:
oxford.recruitment@ef.com
Deadline for applications: 10th September 2010
References will be required and applicants may be required to apply for a CRB check.

PRIME RESEARCH

Prime Research is a global communications research company, is looking for reinforcements at its Oxford research centre.
We require:
Part-time Newsletter Editor
Job Description
- Key member of our newsletter team, you are responsible for content selection, summary writing and proofreading. Ensure the timely delivery of edited press reviews produced for large corporate clients. In addition, you would produce, proofread and editing English-language summaries of foreign news items written in other PRIME offices. Tasks you will be performing on a regular basis are:
  - News item selection;
  - Structuring and specialized information for an advanced audience;
  - Rewriting complex texts for readability
  - Text formatting in word processor
  - Proofreading (in-text editors);
  - Database updating.

Your Profile
- University degree, or other higher education qualification
- Very confident performing web searches;
- Experience with knowledge management;
- Editing experience;
- Independent, self-organizing, self-motivating;
- Some foreign language knowledge would be an asset;
- Ideally you are a morning lark – the newsletter work begins early.

Core Skills
- You are a strong communicator in both written and spoken language
- You are a detail person and enjoy a deadline-oriented work environment
- Strong team player, committed and flexible

We can offer
- Rewarding work with blue-chip clients;
- Flat hierarchies in a committed team;
- Independent and responsible duties in an innovative environment
- Merit-based opportunities for advancement

PRIME RESEARCH
Send a CV and Covering Letter by email to
Derek Trongard
trongard@prime-institute.com
58, St Aldates Oxford OX1 1ST

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**LANDLORDS: MORE PROPERTI