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Issue No. 8364 Next issue: Tue 4th Dec. Deadline: 10am, Mon 3rd Dec  
**Fri 30th Nov - Mon 3rd Dec 2012 (Oxford Uni 8-9th week)**

# WHAT'S ON

**Oxford Music Network**  
 Sat 1 December, 7.30pm, Sheldonian Theatre  
**OXFORD BACH CHOIR**  
**English Chamber Orchestra,**  
**Nicholas Cleobury**  
 Britten, including world premiere of  
 2 Psalms and Poulenc: Gloria  
 Tickets: £10 - £42 from [tickets@oxfordbachchoir.org](http://tickets@oxfordbachchoir.org)  
[www.oxfordbachchoir.org](http://www.oxfordbachchoir.org)  
 Booking: 01865 305305 / [www.ticketsoxford.com](http://www.ticketsoxford.com)

**Rhodes Piano Trio**  
 Haydn Piano Trio in E minor, Hob.XV12  
 Schumann Piano Trio No.3 in G minor, Op.110  
 Oxford Coffee Concerts  
**Holywell Music Room**  
 Sun 2 Dec, 11.15am  
[www.coffeeconcerts.com](http://www.coffeeconcerts.com)

**Maurice Greene**  
**Spenser's Amorette**  
**CD LAUNCH CONCERT**  
 Benjamin Hulett - Tenor, Luke Green - Harpsichord,  
 Giangiacomo Pinardi - Theorbo  
 5th December 2012, 7.30pm, New College  
 Antechapel, Tickets: £12/£5 available on the door

**Celia Green**  
**COFFEE MEETINGS**  
 Tuesdays, 4.30pm; [oxford\\_forum@yahoo.co.uk](mailto:oxford_forum@yahoo.co.uk)  
[www.celiagreen.com](http://www.celiagreen.com)

## MOVIES TO RENT

**The MOVIES** 3 for 2  
**VIDEO RENTAL**  
**DVD & BLU-RAY RENTAL FREE**  
 Mon-Thurs  
 cheapest disc  
 2.30-9pm, Sun-Thurs 2.30-10pm, Fri & Sat  
 25 Walton Street, OX1 2HQ  
[oxford.movies@gmail.com](mailto:oxford.movies@gmail.com) - 01865 554488

**Cinema to 6 Dec**  
**East Ox Community Centre (792168)**  
**GB SUMMIT RETRO FILM NIGHT** Sun: 7pm  
 The Madagascarpresent themselves as a travelling circus. Sat & Sun: 12 noon  
**Odeon Magdalen St (0871 2244 007)**  
**GAMBIT (12A)** Fri-Tue: 7.00, 9.30pm; Wed & Thu: 7.00pm  
 Colin Firth and Cameron Diaz team up in Coen brothers-style in art carter con.  
**MADAGASCAR 3: EUROPE'S MOST WANTED (PG) (3D)**  
 The Madagascar crew reinvent themselves as a travelling circus. Sat & Sun: 12 noon  
**ARGO (15)** Wed & Thu: 9.30pm  
 Based on a true story, the CIA attempts to extract 6 American diplomats from Iran.  
**NATIVITY 2: DANGER IN THE MANGER (U)** Fri, Mon & Tue: 2.00, 4.30pm; Sat & Sun: 11.30am, 2.00, 4.30pm  
 Follow-up to family comedy with David Tennant as supply teacher.  
**SKYFALL (12A)** daily: 2.30, 5.45, 9.00pm  
 Daniel Craig returns as James Bond in hyped 23rd instalment.

**Phoenix Picturehouse (0871 902 5736)**  
**GREAT EXPECTATIONS (12A)** daily: 12.00, 2.50, 5.15, 8.30pm  
 Fri, Sun & Mon, Tue: 12.00, 5.50, 8.45pm; Sat: 12.00, 2.50, 5.15, 8.30pm  
 Tue: 12.30, 3.15, 5.50, 8.45pm; Wed: 2.50, 5.50, 8.45pm  
 Classic Dickens with Helena Bonham-Carter as Miss Havisham.  
**ELECTRIC MAN (15) WITH Q & A** Thu: 6.00pm  
 UK comedy thriller about a comic strip & Q&A with director. Light only! £2.00 (£5.00).  
**THE HUNT (15)** Fri, Mon, Wed: 12.15, 6.00, 9.00pm  
 Sat: 1.00, 3.30, 9.15pm; Sun: 12.15, 6.00, 8.30pm; Tue: 9.00pm; Thu: 12.15pm  
 Mads Mikkelsen (Le Chiffre) plays a teacher whose newfound happiness is about to be shattered by a tiny lie. Danish with subtitles.  
**ANOUK (12A)** Fri, Mon, Wed & Thu: 3.00pm  
 An elderly couple's relationship is tested by dementia. French with subtitles.  
**5 BROKEN CAMERAS (15) & DIRECTOR INTERVIEW** Tue: 6.15pm  
 A Palestinian filmmaker documents his life. Hebrew & Arabic with subtitles.  
**INDIANA JONES AND THE TEMPLE OF DOOM (12)** Thu: 9.00pm  
 Slackers Club: exclusive and free screening for members 16+.

**MEET ENCORE: LA CLEMENZA DI TITO** Wed: 1.45pm  
 Mozart's opera about gluttony and greed, from a NY performance.  
**BIG SCREEN: GREAT EXPECTATIONS (12A)** Wed: 11.30am  
 Classic Dickens with UK star cast. Exclusive screening for parents with babies under 12.  
**KIDS' CLUB: TOP CAT (U) (2D)** Sat: 11.00am  
 Non-accused adult, adults & their regular acquaintance. New Kids' Club start time!

**Vix Cinema (08712 240 240)**  
**SEVEN PSYCHOPATHS (15)** Wed: 12.35, 3.20, 6.00, 8.10, 11.15pm  
 Thu: 12.35, 3.20, 6.00, 8.10, 11.15pm  
**PITCH PERFECT (12A)** Tue: 6.30pm  
 A group of college girls sing to save the boys in a campus sing-off.  
**HENDRIX 70: LIVE AT WOODSTOCK** Tue: 7.30pm  
 A celebration of the 70th anniversary of Hendrix's birth.  
**KAMA SUTRA (18)** Tue: 9.10pm  
 Alami Khan in comic drama about a cop, his ex, and a sex worker. Hindi, Marathi and English.  
**RISE OF THE GUARDIANS (PG)** daily: 12.00, 2.30, 5.30, 8.00pm  
 (3D) Fri, Mon, Wed & Thu: 2.00, 4.30, 7.00pm  
 Sat & Sun: 11.30am, 2.00, 4.30, 7.00pm; Tue: 1.30, 4.00, 7.00pm  
 Imperial Guardians protect the world against evil spirit. Animation with celebrity voices.

**GREAT EXPECTATIONS (12A)** Fri: 2.30, 5.30, 11.30pm; Sat: 11.20am, 2.30, 5.30, 8.10, 11.35pm  
 Sun: 11.20am, 2.30, 5.30, 8.30pm; Mon: Thu: 2.30, 5.30, 8.30pm  
 Classic Dickens with Helena Bonham-Carter as Miss Havisham.  
**TROUBLE WITH THE CURVE (12A)** Tue: 12.45, 3.25, 8.45pm  
 Fri & Sat: 12.45, 3.25, 6.05, 8.45, 11.25pm; Sun & Mon: 12.45, 3.25, 6.05, 8.45pm  
 Tue: 12.45, 3.25, 9.40pm; Wed: 12.45, 3.25, 8.45, 11.25pm  
 Baseball scout with slight problem goes on a new recruiting trip, with his daughter.  
**NATIVITY 2: DANGER IN THE MANGER (U)** Fri, Mon & Tue: 1.10, 3.50, 6.30pm  
 David Tennant as Father Christmas. Sat: 11.30am, 1.10, 3.50pm  
**GAMBIT (12A)** Fri-Tue: 12.15pm  
 Colin Firth and Cameron Diaz team up in Coen brothers-style in art carter con.  
**SILVER LININGS PLAYBOOK (15)** Fri & Sat: 9.10pm  
 Matt Damon & Carey Mulligan in Coen brothers-style in art carter con.  
**MOVING COMEDY: BRADLEY COOPER MOVES BACK IN WITH PARENTS** after stint in mental institution.  
**SIGHTSEERS (15)** Fri: 6.40, 6.50, 9.10, 11.30pm; Sat: 6.40, 9.10, 11.30pm  
 Sun: 6.50, 9.10pm; Mon, Tue: 4.30, 6.50, 9.10pm; Tue: 4.30, 9.30pm  
 British comedy featuring sightseers and their caravan road trip.

**THE TWILIGHT SAGA: BREAKING DAWN PART 2 (12A)** Fri & Sat: 12.40, 2.35, 3.25, 5.15, 8.15, 9.00, 11.15, 11.45pm  
 Sun: Tue: 12.40, 2.35, 3.25, 5.15, 8.15, 9.00, 11.15, 11.45pm  
 Bella turns badass. Subtitled Sun 12.40  
**SKYFALL (12A)** Fri & Sat: 2.10, 4.25, 7.45, 9.25, 11.00pm  
 Daniel Craig returns as James Bond in hyped 23rd instalment.  
**HOTEL TRANSYLVANIA (U) (2D)** Sat & Sun: 10.30am  
 A human boy discovers Dracula's plush resort for the otherworldly.  
**MADAGASCAR 3: EUROPE'S MOST WANTED (PG) (2D)**  
 The Madagascar crew reinvent themselves as a travelling circus. Sat & Sun: 11.00am, 4.30pm  
 Still en route to NY, the motley crew reinvent themselves as a travelling circus.  
**SENIORS SCREEING: ON THE ROAD (15)** Tue: 11.45am  
 Road movie based on the best novel by Jay McInerney.  
**FRANKENWEENIE (PG) (2D)** Sat & Sun: 10.10am  
 (3D)  
 Sat & Sun: 10.15am  
 Dracula's beloved dog is brought back to life, with monstrous consequences.  
**KID SEUSS: THE LORAX (U) (2D)** Sat & Sun: 10.20am  
 Kids: Danny DeVito returns to undo environmental disaster.

**Odeon George St (0871 2244 007)**  
**RISE OF THE GUARDIANS (PG)** daily: 12.00, 2.30, 5.45, 8.30pm  
 (3D) Fri, Mon & Tue: 12.00, 2.30, 5.45, 8.30pm  
 (2D) Fri, Mon & Tue: 1.45, 4.15pm; Sat & Sun: 11.15am, 1.45, 4.15pm  
 Imperial Guardians protect the world against evil spirit. Animation with celebrity voices.  
**ARGO (15)** Fri-Tue: 6.45, 9.30pm  
 The CIA attempts to extract 6 American diplomats from Iran.  
**MADAGASCAR 3: EUROPE'S MOST WANTED (PG) (2D)**  
 The Madagascar crew reinvent themselves as a travelling circus. Sat & Sun: 11.00am  
**THE TWILIGHT SAGA: BREAKING DAWN PART 2 (12A)** Fri, Mon & Tue: 12.40, 2.35, 3.15, 6.30, 9.15pm  
 Sun: Tue: 12.40, 2.35, 3.15, 6.30, 9.15pm  
 It's a fight to the death.  
**END OF WATCH (15)** Sat: 6.45pm  
 Two likeable cops are marked for death by a drug cartel. Subtitled Tue.  
**GREAT EXPECTATIONS (12A)** daily: 2.00, 5.00, 8.15pm  
 Classic Dickens with Psycho Feenicks.  
**SEVEN PSYCHOPATHS (15)** Wed & Thu: 6.45, 9.30pm  
 The Shit Tu hits the fan when a screenwriter's friends kidnap a gangster's dog.  
**SILVER LININGS PLAYBOOK (15)** Fri & Sat: 9.10pm  
 Matt Damon & Carey Mulligan in Coen brothers-style in art carter con.  
**SKYFALL (12A)** daily: 1.30, 8.00pm  
 Daniel Craig returns as James Bond in hyped 23rd instalment.  
**ODEON KIDS: PARANORMA (PG)** Sat & Sun: 11.00am  
 Animated comedy horror film in which young boy can speak to the dead.  
**SENIOR SCREEN: HOPE SPRINGS (12A)** Wed: 10.45am  
 Elderly couple seek counselling to revitalise their marriage.

**Ultimate Picture Palace (245288)**  
**RUST AND BONNIE (15)** Fri: 7.45pm; Sat: 4.15, 9.00pm  
 Sun: 6.00pm; Mon: 9.15pm; Tue: 9.00pm; Thu: 4.15, 8.45pm  
 Tough romance - Marion Cellard is a whale trainer who suffers a horrendous accident.  
**ELENA (12A)** Fri: 9.15pm; Sat: 6.45pm  
 Modern take on classic film noir, set in Russia.  
**UNTOUCHABLE (15)** Sun: 8.30pm; Tue: 9.30pm; Wed: 6.45pm  
 Heartwarming story of a French carer who befriends a disabled man.  
**RED DESERT (12A)** Sat: 9.15pm; Sun: 9.30pm  
 Seriously depressing film set in industrial plant in Ravenna. Digitally restored.

**The Snow Goose**  
 with the voice of Sir Patrick Stewart  
 Tuesday 11th - Saturday 15th December  
 SJE ARTS  
 SJH Church, 109A Ifley Road, OX4 1EH  
 £10 (concessions £8, under 12's £5)  
 Tickets from [www.ticketsoxford.com](http://www.ticketsoxford.com) or on the door

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## MEETINGS...

**Fri 30th**  
**BOTLEY BY BUGGY** / Buggy walking for mums and babies around Botley / 10am, free / Meet outside Elms Road Childrens Centre, Botley  
**TIME FOR COFFEE** / Find out how time banking works. / 10.30am. Free. / Ark T Centre, Crowell Rd  
**ANTI-LOVE DRUGS AND THE ETHICS OF A CHEMICAL BREAK-UP** / 4pm, free / Graduate Training Room, Radcliffe Humanities, Woodstock Rd  
**HEALING SOCIETY'S POOREST** / 4.30pm, free / Mansfield College, Mansfield Rd

**Sat 1st**  
**MEDITATION SILENT DAY RETREAT** / 9.15am-5pm, £10 (conc. £5) / Headington Parish Hall, Dunstan Road  
**VOLUNTEER CONSERVATION WORK** / Reserve Maintenance at the Trap Grounds, Oxford. / Oxford Conservation Volunteers / Free. All Day / enquiries@ocv.org.uk / [www.ocv.org.uk](http://www.ocv.org.uk) / Free mini-bus pickup from Oxford  
**ATMOSPHERES** / See the special exhibition through the curator's eyes in this tour / 2pm, free / Museum of the History of Science, Broad St

**Sun 2nd**  
**NOVEMBER POETRY READINGS: SOUNDS OF SURPRISE** / Reading by Creative Writing graduates. / 5.00pm, £3 / Albin Beatnik Bookstore, 34 Walton St  
**VOLUNTEER CONSERVATION WORK** / Hedgeplanty at Lincombe Lane, Boars Hill. / Free. All Day / [www.ocv.org.uk](http://www.ocv.org.uk) / Free mini-bus pickup from Oxford  
**SUFI SPIRITUAL MEDITATION** / Lighten your heart! Just listen or join in, all welcome. / 3-5pm, free / Asian Cultural Centre, Manzil Way

**Mon 3rd**  
**PSYCHOLOGY IN 10 BIG IDEAS!** / 10 classes, featuring for Jacar, email for info / 6-7pm / msakr@hotmail.co.uk / Oxtub meeting rooms, 16 Turl St  
**INTERDISCIPLINARY SEMINARS IN PSYCHOANALYSIS** / Adam Lett (Indiana University): Desire and Refusal / 8.15pm, admission free / St John's College Research Centre, 45 St Giles'  
**CONFIDENCE TO PRESENT** / Oxford Barwell Speakers Club / 7.30pm / St Clare's College (Barwell Rd), 18 Barwell Road  
**LGBT BOOK GROUP** / Snow, Ohnan Pamuk / 7pm, free / Chequers, 131 High St

**GIGS & COMEDY**  
**Fri 30th**  
**HARRY HILL** / New show / 7.30pm, £15 / North Wall Arts Centre, South Parade  
**PAPPY'S LAST SHOW EVER!** / Funniest sketch troupe on the Fringe, don't miss them. / 8pm, £14 / Cornerstone Arts Centre, 25 Station Road, Didcot  
**SARAH GILLESPIE, GILAD ATZMON** / Street beat music. / 7.45pm, £10 / [http://tottenhampoetry.co.uk](http://http://tottenhampoetry.co.uk) / Albin Beatnik Bookstore, 34 Walton St  
**JOURET / Skylanders' Sound System, Secret Rites, more artists. / Cowley Road Carnival Fundraiser** / 7pm, £10 / O2 Academy Oxford, 190 Cowley Rd  
**THE REVIVAL HOUR** / 8pm, £9 / The Jericho Tavern, 56 Walton St  
**IMPERIAL LESBIE, SIXTYFOURS** / 8pm, £5/£6 / The Cellar, Frewin Court  
**THE MILK / Soul-pop / 7pm, £10 / O2 Academy Oxford, 190 Cowley Road**  
**OUT OF THE BLUE** / 7pm, £5 (nonmembers welcome) / Oxford Union, Frewin Ct  
**CHARLIE BAKER, MICHAEL SMILEY, GREG BURNS, ROMESH RANGANATHAN** / Stand-up / 7.00pm, £14.50 / The Glee Club, 3 Hyde Bridge St

**Sat 1st**  
**ALLISON NEALE QUARTET** / 7.30pm, £10 / St Giles' Church, St Giles  
**PHRONESIS** / Jazz trio / 8pm, £14, £10 / North Wall Arts Centre, South Parade  
**CLAMOUR CELIUM** / 6.30pm, £12/£10 / Rose Hill Primary School, The Oval  
**NETWORK** / 7pm, £11.50 / O2 Academy Oxford, 190 Cowley Rd  
**SOMETHING RED** / South African HIV/AIDS Fundraising Event. Fri 7th: 7pm, £5 donation / East Oxford Community Centre, 47 Radcliffe St  
**ICEAGE, THUILEBASS, POLEDO** / 7pm, £4 (adv) / The Cellar, Frewin Court  
**CRUSHING, GARVAN OF WHORES, PROSPERINA, SEA BASTARD, EYES OF EVE** / Metal / 7.30pm, £5 / The Wheatshed, 129 High St  
**CHARLIE BAKER, MICHAEL SMILEY, GREG BURNS, ROMESH RANGANATHAN** / Stand-up / 7.15pm, £14.50 / The Glee Club, 3 Hyde Bridge St

**Sun 2nd**  
**SAW DOCTORS** / Irish rock veterans / 7pm, £21.50 / O2 Academy Oxford, 190 Cowley Rd  
**NATALIE DUNCAN** / Blues / 8pm, £8.50 / The Jericho Tavern, 56 Walton St  
**Mon 3rd**  
**ADAM BOMB, 1000 MILE HIGHWAY** / The best in UK blues / The Famous Monday Blues / 8.30pm, £10 / The Jericho Tavern, 56 Walton St  
**THE OTHER TRIBE / Tribal disco / rave / 8pm, £6** / The Bullington Arms, 162 Cowley Rd

**Theatre to Sat 8 Dec**  
**Oxford Playhouse (305305)**  
**DICK WHITTINGTON** Sat 1st: 2pm & 7pm; Mon 3rd: 7.30pm (50th Out!); Fri 7th: 7.30pm  
 Sat 1st: 2pm & 7pm; Mon 3rd: 7.30pm; Tue 4th: 10am & 6pm; Sat 8th: 11am & 3pm  
 Herod: Dick comes to the Playhouse with his cat. £12.50 - £23  
**New Theatre (0844 871 3020)**  
**9 TO 5: THE MUSICAL** Mon 3rd & Tue 4th, Thu 6th & Fri 7th: 7.30pm  
 Wed 5th, Sat 8th: 2.30, 7.30pm  
 New musical comedy based on Dolly Parton's hit film. £13-£42  
**BEATY & THE BEAST** Fri 7th: 7.30pm; Sat 8th: 2.30, 7.30pm  
 Dialect comedy adapted by Peter Hovell and produced by Oxford students. £10 (£7)  
 Outfit: Operatic society present Doreen's multi-award winning musical. £16-£22  
**Pegasus Theatre (812150)**  
**CHRISTMAS GALA NIGHT** Fri 9th: 8.30pm  
 The previous night of the Pegasus Christmas show. "What The Dickens": £25, £20 (conc)  
**WHAT THE DICKENS - THE MISADVENTURES OF CHARLES DICKENS** Sat 1st, Fri 7th, Sat 8th: 2.30, 7.30pm; Sun 2nd: 1.15pm  
 Tue 4th, Wed 5th, Thurs 6th: 10am, 1pm (schools matinees)  
 Haunting tale of twisted love, bitter revenge & alluring, air-dancing corpses. £5-£12  
**North Wall Arts Centre (319450)**  
**ALADDIN AND THE MAGIC LAMP** Thu 6th - Sat 8th: 7.30pm  
 With a cast of joyful songs, colourful characters & belly dancing. £15-£30  
**PHRONESIS** Electrifying Scandinavian / British jazz trio. £14 (£10)  
**Cornerstone Arts Ctre (01235 515144)**  
**CORNERSTONE CHRISTMAS DANCE** Thu 6th & Fri 7th: 7.30pm  
 Christmas Dance Showcase, a selection of performances by the pupils. £7 (£5)

**The Old Fire Station (263980)**  
**A CHRISTMAS CAROL** Fri 30th: 7.30pm, 6.30pm  
 Dickens classic adapted by Peter Hovell and produced by Oxford students. £10 (£7)  
**MORGAN & WEST'S MAGICAL MENAGERIE** Thu 6th: 7.30pm  
 With Rob Bailey, Psychic Psychologist and Ian Keable. £7  
**Burton Taylor Studio (305305)**  
**DOUBLE EDGE** Fri 30th & Sat 1st: 7.30pm  
 A look at the trauma of dealing with sexual attack. Informed by real accounts. £6 (£5)  
**THE WORLD OF WRONG** Tue 4th: 7.30pm  
 Physical parables, silent dance illusions & synchronised swimming on land. £10 (£8)  
**DARWIN'S NOSE** Wed 5th & Thu 6th: 7.30pm  
 A series of short, powerful pieces. £10 (£8)

**Michael Pilch Studio**  
 Fri 30th: 7.30pm; Sat 1st: 2.30pm  
 A mistress & her housemaid role-play her murder. £7 (£5)  
**St Michael at the Northgate (249040)**  
**LA CASA DEL AMOR** Sat 1st: 7.30pm  
 A story of love in Seville - narrated concert of Spanish music. £12 (£8)  
**Tingewick Hall, JR Hospital**  
**FOOTLESS (OR THE ORDER OF THE PEDIS)** Fri 30th & Sat 1st: 7.30pm  
 A new student disrupts the medical school regime. Free, charity collection.

**The Theatre at Headington (7591318)**  
**COLD COMFORT FARM** Wed 5th - Sat 8th: 7.30pm  
 Adaptation of Stella Gibbons' novel by Paul Doost. £10 (£7.50)  
**Eynsham Village Hall (8812300)**  
**IT RUNS IN THE FAMILY** Fri 30th: 8.30pm; Sat 1st: 7.45pm  
 Eynsham's amateur dramatic group perform face by Ray Cooney. £8 (£7). 2.50 supper and play £15.

**Who Killed Cock Robin**  
 Old Mill Hall, OX12 7LB  
 Drayton Village Hall, OX14 4LF  
 Who Killed Cock Robin in Murder Mystery. £8 (£6)  
**Alice**  
 Sonning Common Village Hall, RG4 9SL  
 Eye & Dunsden, RG4 9QG  
 Aldbourne Memorial Hall, SN8 2DD  
 Charlvi Village Hall, RG10 9TR  
 Farringdon Corn Exchange, SN7 7JL  
 Hamey War Memorial Hall, OX12 9JL  
 Retelling of Alice in Wonderland by one of the UK's hottest writing talents. £8 (£5)

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 Please specify whether your application is for Residential or Academic tutor.  
 Tel: 01865 242191 - Email: [erc@mcsxford.org](mailto:erc@mcsxford.org)  
 Website: [www.mcsxford.org](http://www.mcsxford.org)

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 \* Previous experience desirable  
 \* Strong customer focus  
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 Please send an up-to-date CV with cover letter to [sarah.ahern@kaplan.com](mailto:sarah.ahern@kaplan.com)  
 Closing date: Sat 15th December

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 Are you a Management Accounts Specialist able to provide a meticulous service 'KNOWLEDGE FOR GENERATIONS' to our journal publishing division? Are you familiar with large volume data manipulation, look-ups, data presentation, and pivot tables? We're looking for a new member of the Finance team experienced in work place Management Accounts, including the preparation and analysis of profit and loss and balance sheet account information.  
 The role holder will be responsible for the maintenance of individual journal internal accounts/ budget sheets; the production of annual financial statements; and for contributing to the production of monthly management accounts data.  
 The role holder will have experience using a recognised General Ledger system and of handling and building good customer relationships. High competency in Microsoft Office (Excel, Word, Outlook), in particular with Excel and 5 GCSE passes or equivalent at grade C or above including Maths and English are essential. Part qualified in CIMA or ACCA or equivalent experience and experience in publishing would be desirable.  
**Finance Administrator - FTC 10 Months**  
 Are you an expert administrator, highly competent with Microsoft Excel? Are you familiar with large volume data manipulation and data presentation? We're looking for an efficient multi-tasker to join the Publishing Journals Finance team.  
 The role holder will manage Editorial payment requests, remittance advices and cheques in a timely manner, maintaining and updating key schedules (including KPI schedules). Taking responsibility for the contracts database, filing and archiving of financial information, you will contribute to annual financial statements and assist with annual accounts planning.  
 A key communicator within the business, you will have the ability to build rapport with a variety of people, organising team meetings, taking minutes, and following up actions. With a strong work ethic, you will complete assigned tasks with close supervision, documenting processes for SOXA purposes.  
 The role requires excellent knowledge of Microsoft Office. 5 GCSE passes or equivalent at grade C or above including Maths and English are essential. An administrative or secretarial qualification would be advantageous.  
 For more information and to apply online please see our careers page at [www.wiley.com](http://www.wiley.com)  
 Closing date for both posts: 7 December 2012

**Pond Conservation**  
 Low Life in Fresh Waters  
**Assistant Conservation Officer/Ecologist (Oxford)**  
 £20,000 - £23,000 per annum, subject to qualifications and experience  
**Fixed-term for 1 year, with potential for extension**  
 The post-holder will support the delivery of projects to further the understanding and conservation of freshwater biodiversity. Projects will be wide ranging and will cover practical freshwater habitat creation and management, and biological and environmental surveys.  
 Application pack and further details available from [www.pondconservation.org.uk](http://www.pondconservation.org.uk)  
 No CVs or agencies please. Closing date: 5pm, Friday 30 November 2012. Interviews Friday 7 December 2012.

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**EFL TUTOR REQUIRED**  
 Oxford Tutorial College seeks to appoint an enthusiastic and well qualified EFL Tutor. Applicants must have a degree and a further qualification in teaching English as a foreign language. This is an hourly paid temporary position until June 2013.  
 Visit [www.otc.ac.uk/vacancies](http://www.otc.ac.uk/vacancies) for further information.  
 To apply, please submit your CV and a covering letter to [3e6hs@users.dailyinfo.co.uk](mailto:3e6hs@users.dailyinfo.co.uk)  
 OTC is committed to safeguarding and promoting the welfare of students. The successful applicant will be required to undertake an enhanced DBS check.

**Emergency Nutrition Network (ENN)**  
 Charity requiring  
**Part Time Data and Mailing Assistant.**  
 Visit <http://www.ennonline.net/vacancies/> for a full job description.  
 Please send CV and cover letter to [Chloe.Angood@3e6ai@users.dailyinfo.co.uk](mailto:Chloe.Angood@3e6ai@users.dailyinfo.co.uk)

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